

Helen Warren Contract

Standard

Specialist Restorer of European & Oriental Pottery, Porcelain & Glass
The Studio, Unit 7, Salterton Workshops, Station Road,
Budleigh Salterton, Devon, EX9 6RJ Tel: 01395 442600

1 Parties to the agreement

A) Conservator Helen Warren

The Studio, Unit 7, Salterton Workshops,
Station Road, Budleigh Salterton,
Devon EX9 6RJ

Telephone: 01395 442600

Email: mail@porcelain-restoration.co.uk

B) Client

Name:

Authorised Name:

Address:

Signatory

Address:

Telephone:

Telephone:

Email:

Email:

2 Description of Item

Reference (job) number:

Date of examination:

3 Agreed documentation

4 Agreed work

5 Time

Date received/Date of access to work:

Date by which agreed work required:

Estimated date of completion:

(to be calculated from date of Conservator's receipt of signed contract)

6 Cost

Estimated cost of agreed work (including documentation)

£

Deposit £

VAT (if applicable)

£

(if applicable)

7 Additional costs

(including but not limited to the cost of estimates, materials, equipment hire, travel, carriage, research, technical analysis, visits, photographs, consultation)

Client to be notified if cost exceeds

£

8 Completion

Notification agreed by telephone / email / post (delete as appropriate)

9 Terms of payment (see condition 9 over)

10 Collection and Storage

Storage charge

£

11 Cancellation

Cancellation fee

£

Agreement

The Client to sign the copy and return it to the Conservator. Work will be scheduled on receipt of the signed copy.
We agree the above Contract which is subject to the Terms and Conditions set out overleaf.

Signature of Client

Date

Signature of Conservator

Date
